



## EMPLOYMENT OPPORTUNITY

**Title: Advanced First Aid Attendant**

**Reports To: CEO of Sugar Cane Archaeology**

### **Job Summary:**

Sugar Cane Development Corporation (SCDC), wholly owned by Williams Lake First Nation, is seeking a responsible and enthusiastic Advanced First Aid Attendant to join our team. At SCDC, we are committed to maintaining a safe and efficient work environment. We value the health and safety of every worker and aim to provide exceptional support and care.

The Advanced First Aid Attendant's main role is to provide on-location emergency response to crews in the event of an injury, illness, or life threatening situation. This role involves responding to medical emergencies, assessing injuries, administering appropriate first aid, coordinating with emergency services for further medical assistance, and ensuring compliance with workspace safety regulations.

Successful applicants may have the opportunity to transition into additional Health, Safety, and Environment Coordination roles within the Company based on performance.

### **Duties and Responsibilities:**

- Provide First Aid to injured or ill workers within your scope of practice (Advanced First Aid);
- Make transport decisions for injured or ill workers to appropriate health care facilities;
- Maintain accurate records of incidents and treatments;
- Maintain a worksite sign-in sheets and on-site head count;
- Deliver site-specific orientation and HSE training;
- Ensure that all first aid supplies and equipment are well-stocked and properly maintained;
- Be familiar with WCB documentation, OH&S regulations, and all pertinent first aid standards and guidelines;
- Maintain required Advanced First Aid ticket, or equivalent, for duration of employment;
- Participate in all HSE initiatives, training, and meetings; and,
- Operate and maintain company vehicles and equipment in a safe and appropriate manner

### **Certifications & Training:**

- Valid Advanced First Aid ticket is *required*.
- Valid BC Class 5 Driver's Licence with clean driving abstract is *required*.
- H2S, Ground Disturbance, Bear Aware, Transportation of Dangerous Goods, and Confined Spaces tickets are *preferred but will train successful candidates*.
- 2+ years of relevant experience (Advanced First Aid, PCP, EMR, CSO, etc.) experience is *preferred but not necessary*.
- Preference will be given to applicants who possess ACP, PCP or EMR certifications

**Skills & Abilities:**

- Good physical fitness and ability to lift 30+ pounds;
- Strong communication and interpersonal skills;
- Ability to remain calm and effective under pressure;
- Knowledge of health and safety regulations and procedures;
- Ability to record and maintain accurate paperwork and other records;
- Ability to work independently or as part of a team; and,
- Motivated with effective time management skills

**Working Conditions:**

- Out-of-town shifts, including camp shifts, with non-standard hours and days of work are required in this position. Workers may share accommodations during camp shifts.
- Work conditions may involve hiking through difficult and/or challenging terrain per projects and WorkSafeBC requirements
- Weekend and holiday work may be required during the season based on project schedules.
- Worksites are often remote and located outside of phone coverage.
- Shifts are generally 8-12+ hours in length with overtime paid out per provincial standard.

**Salary:** \$21.50-\$26.00 per hour *based on experience.*

**Closing Date:** Applications will be accepted on an ongoing basis until the position is filled.

**Work Start Date:****Forward Cover Letter and Resume to:**

Britt Cleminson, CEO  
Sugar Cane Archaeology  
180 Yorston Street,  
Williams Lake, BC,  
V2G 3Z1  
[Britt.cleminson@sugarcaneearch.ca](mailto:Britt.cleminson@sugarcaneearch.ca)

cc: [steffi.fischer@sugarcaneearch.ca](mailto:steffi.fischer@sugarcaneearch.ca)